

# North Herts Knights Basketball Club Constitution

## 1. Name

The club will be called North Herts Knights Basketball Club and will be affiliated to Hertfordshire Basketball Association and Basketball England.

## 2. Club Address

Pendleton Sports Centre  
Etonbury Academy  
Stotfold Road  
Arlesey  
Bedfordshire  
SG156XS

## 3. Purpose Aims and objectives

The purpose aims and objectives of the club will be:

To promote and provide facilities for the amateur sport of basketball in Hertfordshire, North Hertfordshire, Bedfordshire and community participation in the same.

To offer community developmental coaching and elite competitive opportunities in Basketball

To promote the growth of participation basketball and development for children aged 8 – 18

To work with Herts Basketball Association to support the development of girls basketball in the Hertfordshire

To promote the sport of basketball to a wide audience both youth members and senior members

To ensure a duty of care to all members of the club

To provide all its services in a way that is fair to everyone

To ensure that all present and future members receive fair and equal treatment

To ensure North Herts Knights Basketball Club is known as a family and community club that provides high quality coaching in a safe and fun environment for players of all ages, gender and abilities

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## 4. Membership

Membership should consist of officers and members of the club.

Membership of the Club shall be open to anyone interested in the sport on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. However limitation of membership according to available facilities is allowable on a non-discriminatory basis.

The Club may have different classes of membership and subscription on a non-discriminatory and fair basis. The Club will keep subscriptions at levels that will not pose a significant obstacle to people participating.

As the club grows, the club will seek to deliver further coaching sessions and ensure basketball is accessible to the community

The Club committee may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the Club or sport into disrepute. Appeal against refusal or removal may be made to the members.

All members will be subject to the regulations of the constitution and by joining the club will be deemed to accept these regulations and codes of conduct that the club has adopted and the policies and rules of England Basketball.

Upon joining the club all members regardless of will be asked to sign and return a rules, conduct and behavior form, including parental signature for under 18's to show compliance and understanding of the rules

Members will be enrolled in one of the following categories:

Full registered playing member

Full registered Junior playing member

Full registered official.

Training member.

Life member.

Non Playing Member

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## 5. Membership fees

Membership fees will be set annually and determined at the Annual General Meeting.

Fees will be paid by annual subscription.

## 6. Executive Officers of the club

The officers of the club will be:

|                        |                 |
|------------------------|-----------------|
| Chairperson:           | Ewan Kassir     |
| Secretary:             | Adam Sullivan   |
| Treasurer:             | Jo Daniels      |
| Senior Team Treasurer: | Stuart McIntosh |
| Mens 1st Team Manager  | Matt Eames      |
| Mens 2nd Team Manager  | Adam Sullivan   |
| Head of Youth          | Jo Daniels      |
| Child Welfare Officer: | Jane Kassir     |
| IT/Web Officer         | Rob Bassham     |

## 7. Committee

The club will be managed through the Management Committee consisting of:

- All Executive Officers

Only these posts will have the right to vote at meetings of the Management Committee but the Chairman shall have an additional or casting vote when necessary. In the absence of the Chairman then the Vice Chairman shall be deemed to have all such powers however if neither are available then a temporary Chairman should be elected but he will not have the powers of a casting vote.

The Management Committee will be convened by the Secretary of the club and held no less than 2 times per year.

The quorum required for business to be agreed at Management Committee meetings will be 4.

The Management Committee will be responsible for adopting new policy, codes of

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conduct and rules that affect the organisation of the club.

The Management Committee will have powers to appoint sub-committees as necessary and appoint advisers to the Management Committee as necessary to fulfil its business.

The Management Committee will be responsible for disciplinary hearings of members who infringe the club rules/regulations/constitution. The Management Committee will be responsible for taking any action of suspension or discipline following such hearings.

### 8. Property and Finance

The property and funds of the Club cannot be used for the direct or indirect private benefit of members other than as reasonably allowed by the Rules and all surplus income or profits are reinvested in the club.

The Club may provide sporting and related social facilities, sporting equipment, coaching, courses, insurance cover, medical treatment, away-match expenses, post-match refreshments and other ordinary benefits of Community Amateur Sports Clubs as provided for in the Finance Act 2002.

The Club may also in connection with the sports purposes of the Club:

- (a) sell and supply food, drink and related sports clothing and equipment;
- (b) employ members (though not for playing) and remunerate them for providing goods and services, on fair terms set by the Committee without the person concerned being present;
- (c) pay for reasonable hospitality for visiting teams and guests;
- (d) indemnify the Committee and members acting properly in the course of the running of the Club against any liability incurred in the proper running of the Club (but only to the extent of its assets).

The Committee will have due regard to the law on disability discrimination and child protection.

All club monies will be banked in an account held in the name of the club.

The Club Treasurer will be responsible for the finances of the club.

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The financial year of the club will end on 30<sup>th</sup> June annually.

An audited statement of annual accounts will be presented by the Treasurer at the Annual General Meeting.

Any cheques drawn against club funds should hold the signatures of the Treasurer plus up to one other officer.

Any profits generated from club activity have to be reinvested in the Club for future development and club activities.

### 9. Annual General Meetings

The AGM of the Club will be held by end August 31<sup>st</sup> ahead of the new season.

Notice of the Annual General Meeting (AGM) will be given by the Club Secretary. Not less than 21 clear days' notice to be given to all members.

The AGM will receive a report from officers of the Management Committee and a statement of the audited accounts.

Nominations for officers of the Management Committee will be sent to the Secretary prior to the AGM.

Elections of officers are to take place at the AGM.

All members have the right to vote at the AGM.

The quorum for AGMs will be 10.

The Management Committee has the right to call Extraordinary General Meetings (EGMs) outside the AGM. Procedures for EGMs will be the same as for the AGM.

### 10. Discipline and appeals

All complaints regarding the behavior of members should be submitted in writing to the Secretary.

The Management Committee will meet to hear complaints within 14 days of a

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complaint being lodged. The committee has the power to take appropriate disciplinary action including the termination of membership.

The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 14 days of the hearing.

There will be the right of appeal to the Management Committee following disciplinary action being announced. The committee should consider the appeal within 14 days of the Secretary receiving the appeal.

## 11. Dissolution

A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership.

- The members may vote to wind up the Club if not less than three quarters of those present and voting support that proposal at a properly convened general meeting.
- The Committee will then be responsible for the orderly winding up of the Club's affairs.
- After settling all liabilities of the Club, the Committee shall dispose of the net assets remaining to one or more of the following:
  - (i) to another Club with similar sports purposes which is a registered charity and/or
  - (ii) to another Club with similar sports purposes which is a registered CASC and/or
  - (iii) to the Club's governing body for use by them for related community sports.

## 12. Amendments to the constitution

The constitution will only be changed through agreement by majority vote at an AGM or EGM.

## 13. Priority

Where there is any conflict between any of the above Rules ("key Rules") and any other rule or rules the key Rule(s) will take priority. Interpretation of all the Rules must be

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consistent with the statutory requirements for CASCs (which means Community Amateur Sports Clubs as first provided for by the Finance Act 2002.)

### Declaration

North Herts Knights Basketball Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.